**Cider Mill PTA Job Description**

Hospitality Committee

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| --- | --- | --- |
| Outgoing | Lisa Finn  Ginna Yerrall  Brooke Kalter  Sharon Prather  Sabeth Albert  Kiki Cross | Ldbfinn@hotmail.com  gmdar@optonline.net  brookekalter@gmail.com  saprather@gmail.com  sab16@optonline.net  kcross106@gmail.com |
| 2016-17 | Lisa Finn  Sabeth Albert  Lena Booth | [Ldbfinn@hotmail.com](mailto:Ldbfinn@hotmail.com)  [sab16@optonline.net](mailto:sab16@optonline.net)  lenabiz@yhaoo.com |

**Hospitality Events:**

**Veterans day (November)**

held in cafe (donations from local establishments)

pastries from michaelinas, bagels from caraluzzies- enough for 80

coffee provided from cafe (schedule with manager of cafe) they will bill the pta

we provide pap are goods and water

**Teacher's holiday brunch (December)**

majority of volunteers from PTA, but also collect names at open house

organize volunteer's donations

get 25 hot items and 25 cold items from volunteers

send out invitation to teachers 2 weeks in advance

we provide water and paper goods

coffee from cafe

we collect donated items morning of

**Read aloud day (May)**

schedule with teacher coordinator

takes place in library

we provide water and cookies for 30

we provide paper goods

set up table

**Teacher appreciation week (May)**

2 events: brunch and bagged lunches

brunch same as holiday brunch

collect and organize volunteers at open house for bagged lunch (and brunch and holiday brunch)

volunteers provide lunch and a gift

we collect donated items morning of

set up and man the donation table

**School bus brunch**

\*first time this year, we have not done it yet so not sure what it entails